

Designated Caregiver/Support Services

- ¾ Be over 25 years of age and able to communicate effectively in English and student's native language
- ¾ Have permission to reside in Australia and remain in Melbourne for the duration of student's enrolment at Yarra Valley Grammar.
- ¾ Be of good character and reside in Melbourne, Australia whilst the student is at Yarra Valley Grammar,
- ¾ Provide a Working with Children Check, further information is available at <http://www.justice.vic.gov.au/workingwithchildren>
- ¾ Abide by all school policies and procedures and undertake relevant training programs as required by the School
- ¾ Provide School with all relevant contact information including telephone numbers, email address and hour emergency contact details.

LIAISON WITH THE STUDENT

The Designated Caregiver/Support Person

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LIAISON WITH THE SCHOOL AND HOMESTAY HOST

The Designated Caregiver/Support Person will liaise with the School and the Homestay Host Parent to ensure smooth transition of the student into the accommodation arrangements. The Designated Caregiver shall work closely with the homestay coordinator and the host on an ongoing basis to ensure student's safety and welfare and update the School on any important/urgent issues in relation to student's welfare immediately upon identification.

DESIGNATED CAREGIVER OBLIGATIONS

Child Protection

Yarra Valley Grammar is compliant with Child Safe Standards as outlined in Ministerial Order 870 Managing the Risk of Child Abuse in Schools. School appointed Designated Caregiver/Support Person are required to attend different training sessions on an ongoing basis in order to comply with this requirement.

The Designated Caregiver must have a current Working with Children Check (WWCC). WWCC must be forward to the School. WWCC details are available on www.workingwithchildren.vic.gov.au. The Student must never be at home with an adult that does not have a current WWCC.

The Guardian, Designated Caregiver/Support Person and Homestay host must immediately notify Yarra Valley Grammar and the Homestay provider of any incident or allegation of child abuse including:

f any act committed against a child involving

x a sexual offence; or

x an offence under section 49B (2) of the Crimes Act 197 (r)-1.70.001 Tc -0.001 Tw -3

